

TAXPAYER ACTIONS - HOW TO RESPOND TO A NON-FILING LETTER FROM RITA

Did you receive a non-filing letter from the Regional Income Tax Agency (RITA)?

Respond today using one of the options below to provide the requested documents:

Document Upload

Taxpayers may respond to the RITA request for additional documents electronically by securely uploading documents through RITA's Document Upload Tool.

Two Ways a User Can Upload Documents with Document Upload: Via RITA's MyAccount

- Users with an online account will log in to [MyAccount](#) on [ritaohio.com](#) and go to the Document Upload link.
- [MyAccount](#) users can upload documents to RITA with or without an Upload Code and can view a history of their uploaded documents.

Via Document Upload at [ritaohio.com](#) (no log in required)

- Users without a MyAccount, or tax professionals on behalf of their clients, will use RITA's standalone Document Upload tool at [ritaohio.com](#).
- To use this option, users must have a valid Upload Code that was issued by RITA either in a letter, or by a RITA agent.

eFile

Taxpayers Can Respond to the Non-Filing Letter by filing their missing tax returns via eFile at <https://www.ritaohio.com/Individuals/Home/File>

Mail

Taxpayers may respond to the RITA request for additional documents via mail:

RITA

Attn: Compliance Department - 198
Regional Income Tax Agency
PO Box 470538
Broadview Heights, OH 44147-0538

Fax

440-922-3510

Additional Resources

Did You Receive a Letter from RITA

<https://www.ritaohio.com/Individuals/Home/Notice>

FAQs

<https://www.ritaohio.com/Individuals/Faqs?category=I&subcategory=Non-Filing%2FSubpoena>